

# Emergency Service Committee

19 September 2007  
8:30 A.M.  
Council Chambers

## MINUTES

Meeting called by:  
COMMITTEE  
Facilitator: Charito  
Drinkwalter  
Timekeeper:

Type of meeting:  
REGULAR  
Note taker: Warren F. Brinkman

Attendees:  
C. Drinkwalter  
Chair  
Mayor L. Compton  
C. Van Walleggem  
W. Cuthbert, regrets  
R. McMillan, regrets  
B. Preisntanz  
W. F. Brinkman  
A. Poirier, regrets  
D. McCann

### Agenda Item: Action:

Additions/Deletions to Agenda: Emergency Operations Centre-Lake of the Woods Amateur Radio and Handi Transit were added to the Agenda of 19 September 2007.

1. Emergency Service Facility: **Emergency Service Manager Warren F. Brinkman presented Emergency Service Committee with a written report on the feasibility of a Fire Station at the Operations Center as set out in Options D and E. The Emergency Service Committee recommended that Council engage Nelson Architecture Inc. to perform an architectural analysis of the Options as presented.**
2. Master Fire Planning: **Emergency Service Manager Warren F. Brinkman presented Emergency Service Committee with a written report on Master Fire Planning subsequent to a presentation by the Office of the Fire Marshal. The Emergency Service Committee recommended that Council proceed with the development of a Master Fire Plan with the assistance and participation of the Office of the Fire Marshal.**

3. **Accounts Payable history- Waushushk Onigum First Nation, Ochiichagwe' Babigo'ining Ojibway Nation: Emergency Service Manager Warren F. Brinkman verbally advised the Emergency Service Committee that Waushushk Onigum First Nation account payable continues to be in arrears in the amount of \$19350.00. The City of Kenora's Collections Officer has been involved with Chief Ken Skead and Ramona Tkachuk the co manager with inconclusive results. CAO B. Preisentanz to address this matter.**
4. **Emergency Operations Centre Table Top Exercise with CPR on 21 September 2007: Emergency Service Manager/CEMC Warren F. Brinkman reminded Council of the above noted table top exercise. This scenario will exercise and evaluate Kenora's Emergency Operation Centre preparedness.**
5. **Kenricia Hotel Properties-Order to Close, Fire Protections and Prevention Act: Emergency Service Manager Warren F. Brinkman verbally advised the Emergency Service Committee that Kenricia Hotel Properties continues to be bound by the Order to Close issued on 7 September 2007.**
6. **Emergency Operations Centre/Emergency Measures Plan City of Kenora: Bert Alcock of Lake of the Woods Amateur Radio Club through Councillor Drinkwalter has requested that both Lake of the Woods Amateur Radio and Handi Transit form a part of the Emergency Operations Centre/Emergency Measures Plan for the City of Kenora. Committee was advised that both organizations already are apart of the above but Emergency Service Manager Warren F. Brinkman will contact Mr. Alcock to determine if these two organizations have other considerations for their respective roles and/or responsibilities**

**NB. Please find the attached reports supporting the minutes of this meeting.**

**Meeting adjourned at 09:27hrs**

**Next Meeting**

**0830hrs, 17 October 2007, Council Chambers**